

**MUONGOZO WA KUJISAJILI KUSAMBAZA NA KUTOA BIDHAA NA  
HUDUMA MTAMBUKA KUPITIA MFUMO WA USIMAMIZI WA UNUNUZI WA  
UMMA KIELEKTRONI - NeST**

Bidhaa au huduma mtambuka (Commonly Used Items and Services) ni bidhaa au huduma muhimu zinazonunuliwa mara kwa mara na taasisi nunuzi.

Taasisi nunuzi zinapaswa kununua bidhaa au huduma mtambuka kwa wazabuni walioingia kwenye makubaliano ya kimkataba (Framework Agreement).

Makubaliano haya ya kimkataba yanaruhusu taasisi nunuzi kununua bidhaa au huduma zinazohitajika kwa mwendelezo au zinazojirudia, kupitia kutoa oda kadhaa.

Ili kuongeza ufanisi na kupunguza muda wa ununuzi wa huduma na bidhaa mtambuka zinazotumiwa na taasisi nunuzi zote, mfumo wa NeST unawaruhusu wazabuni waliosajiliwa kwenye aina za biashara zinazohusika na usambazaji wa bidhaa na utoaji wa huduma mtambuka, kusaini makubaliano ya kimkataba (Framework Agreements) zitakazowawezesha kusambaza bidhaa na huduma hizo kwenye taasisi nunuzi.

**A. Kujua aina za biashara (business lines) za bidhaa au huduma  
mtambuka**

Ili kujua aina za biashara zinazohusika na usambazaji wa bidhaa au utoaji wa huduma mtambuka, ingia kwenye mfumo kwa kutumia taarifa zako za utambulisho.

Bofya **Frameworks**, kisha bofya **Business Lines**.

- Dashboard
- Tenders
- Complaints
- Billing
- Subscription
- Users
- Specifications
- Address
- Joint Venture Consortium
- Profile
- Frameworks**
  - Framework
  - Business Lines**
  - History Framework
- Qualifications Information

Framework / Business Line For Framework

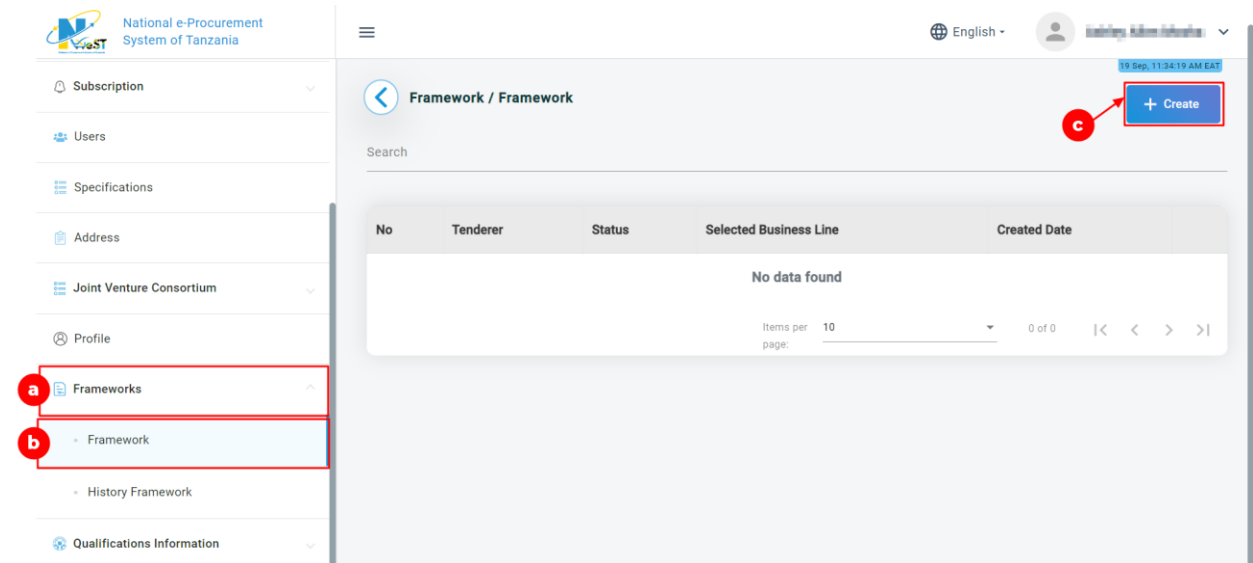
Search

No	Business Code	Business Line	Swahili	Tender Category	Applicable To	For Framework
1	LGTR2023	Pharmaceutical	NA	Goods	Foreign Company, Foreign Individual, Local Company, Local Individual, Manufacturer Foreign, Manufacture Local	Yes
2	10500005	Edible oils and fats	Mafuta na shahamu ya chakula	Goods	Foreign Company, Local Company, Manufacturer Foreign, Manufacture Local, Partnership Foreign, Partnership Local, Sole Proprietor Foreign, Sole Proprietor Local, Special Group, Government Enterprise	Yes
3	10440001	Office Supplies and accessories	Vifaa na Viambato vya Ofisi	Goods	Foreign Company, Local Company, Manufacturer Foreign, Manufacture Local, Partnership Foreign, Partnership Local, Sole Proprietor Foreign, Sole Proprietor Local, Special Group, Government Enterprise	Yes
4	20810005	Repair and Maintenance of other Office Equipment.	Ukarabati na matengenezo madogo wa vifaa vingine vya ofisi	Non Consultancy	Foreign Company, Local Company, Partnership Foreign, Partnership Local, Sole Proprietor Foreign, Sole Proprietor Local, Special Group, Government Enterprise	Yes
5	10430004	Data Voice or Multimedia Network Equipment or Platforms and Accessories	Data ya Sauti au Vifaa vya Mtandao wa vyombo vya habari mbalimbali au mifumo ya huduma mbalimbali na viambato	Goods	Foreign Company, Local Company, Manufacturer Foreign, Manufacture Local, Partnership Foreign, Partnership Local, Sole Proprietor Foreign, Sole Proprietor Local, Special Group,	Yes

## B. Kujisajili kusambaza bidhaa au kutoa huduma mtambuka

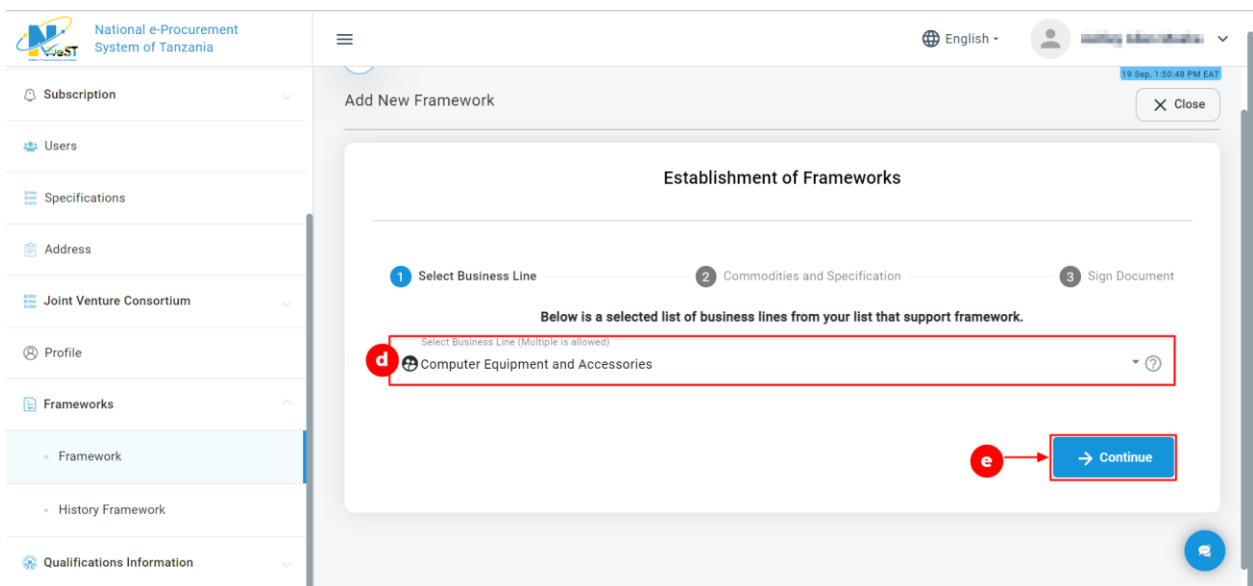
Ili kuchagua aina za biashara unazoweza kuingia na kusaini makubaliano ya kimkataba ya huduma na bidhaa mtambuka;

- a. Bofya **Frameworks**, kisha...;
- b. Bofya **Framework**;



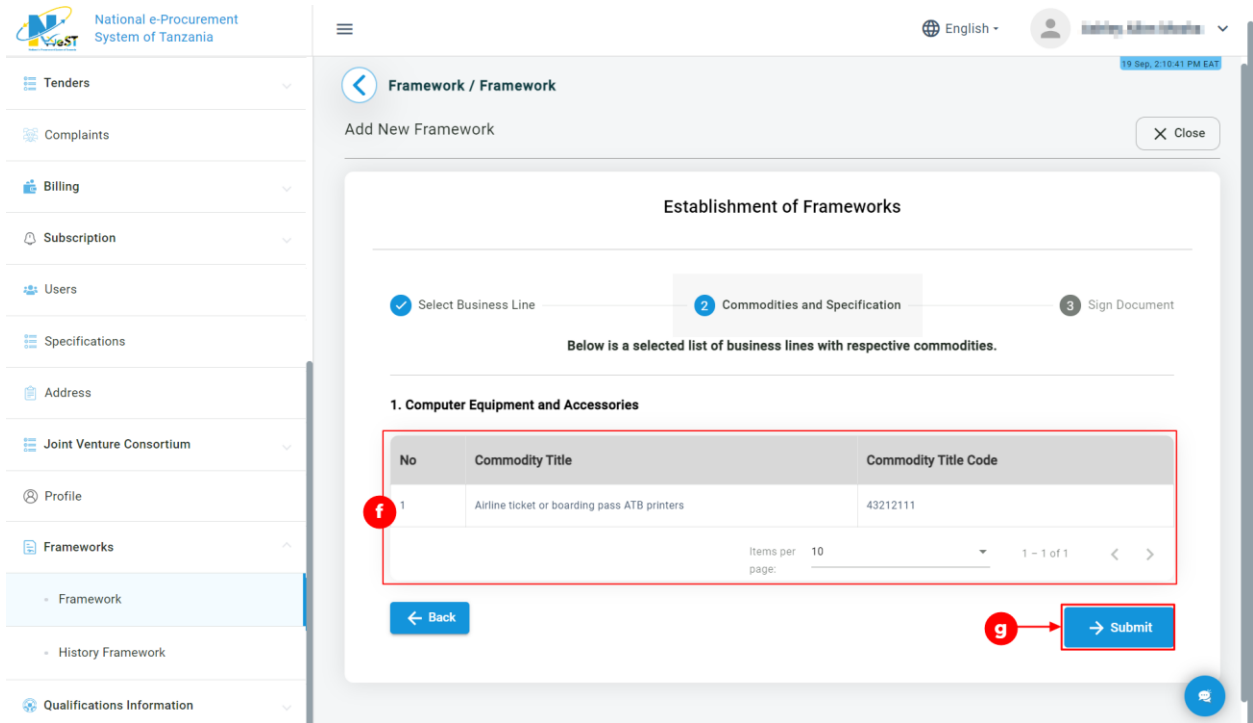
c. Bofya **Create**;

d. Sehemu ya **Select business line**, chagua aina ya biashara ulizojisajili kufanya ambazo unaweza kuingia makubaliano ya kimkataba ya bidhaa na huduma mtambuka;



e. Bofya **Continue** kuendelea, kisha **Yes** kukubali;

- f. Kwa kila biashara uliyochagua kuingia makubaliano ya kimkatiba ya bidhaa na huduma mtambuka, utaweza kuona na kupitia orodha ya bidhaa au huduma ulizojiandikisha kusambaza au kutoa;



National e-Procurement System of Tanzania

English

19 Sep, 2:10:41 PM EAT

Framework / Framework

Add New Framework

Establishment of Frameworks

1 Select Business Line 2 Commodities and Specification 3 Sign Document

Below is a selected list of business lines with respective commodities.

1. Computer Equipment and Accessories

No	Commodity Title	Commodity Title Code
1	Airline ticket or boarding pass ATB printers	43212111

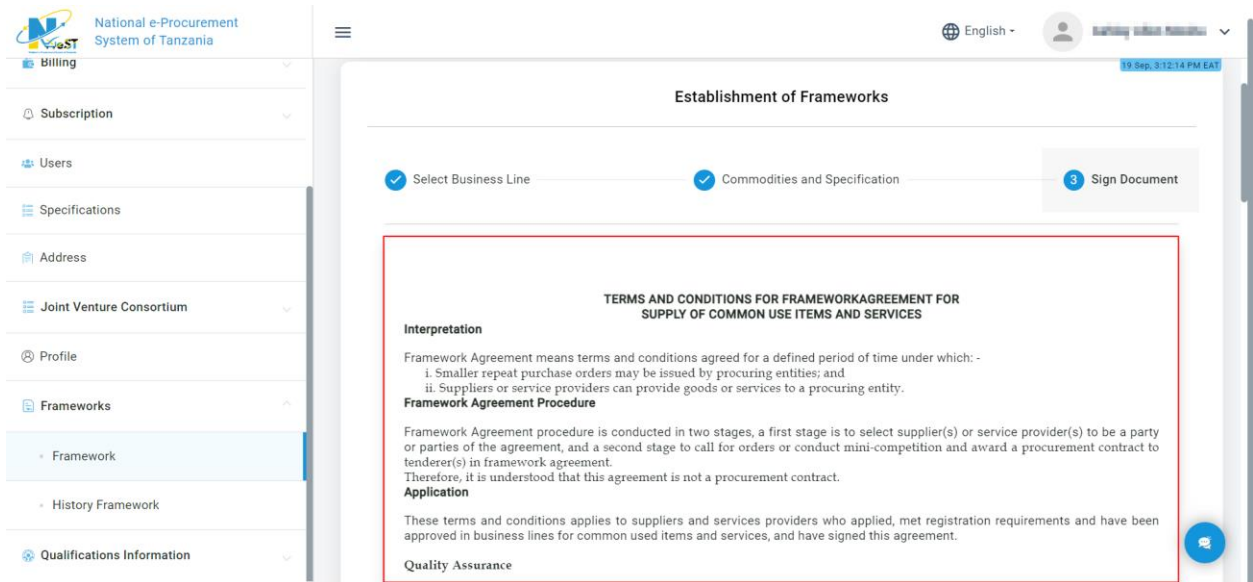
Items per page: 10 1 - 1 of 1

Back Submit

- g. Bofya **Submit** kuwasilisha, kisha **Yes** kukubali;

### C. Kusaini makubaliano ya kimkatiba ya bidhaa na huduma mtambuka (framework agreement)

Itafunguka nyaraka ya makubaliano ya framework, yenye vigezo na masharti ya kusambaza bidhaa na kutoa huduma mtambuka.



**Establishment of Frameworks**

1 Select Business Line    2 Commodities and Specification    3 Sign Document

**TERMS AND CONDITIONS FOR FRAMEWORK AGREEMENT FOR SUPPLY OF COMMON USE ITEMS AND SERVICES**

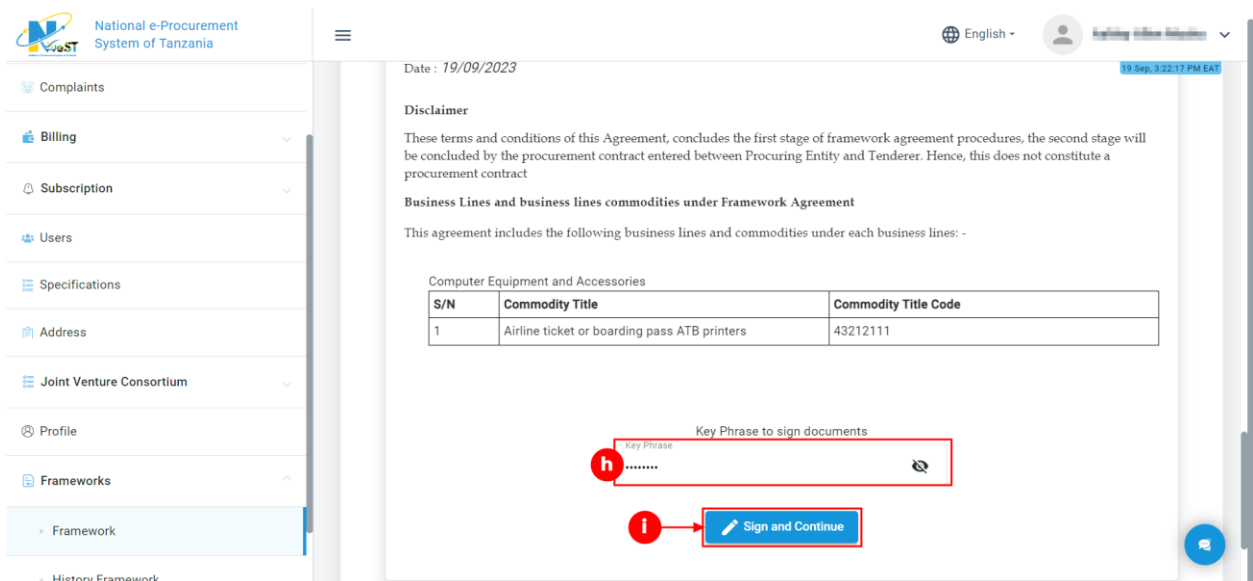
**Interpretation**  
Framework Agreement means terms and conditions agreed for a defined period of time under which: -  
i. Smaller repeat purchase orders may be issued by procuring entities; and  
ii. Suppliers or service providers can provide goods or services to a procuring entity.

**Framework Agreement Procedure**  
Framework Agreement procedure is conducted in two stages, a first stage is to select supplier(s) or service provider(s) to be a party or parties of the agreement, and a second stage to call for orders or conduct mini-competition and award a procurement contract to tenderer(s) in framework agreement.  
Therefore, it is understood that this agreement is not a procurement contract.

**Application**  
These terms and conditions applies to suppliers and services providers who applied, met registration requirements and have been approved in business lines for common used items and services, and have signed this agreement.

**Quality Assurance**

h. Soma kwa umakini vigezo na masharti, kisha saini kwa kuingiza **meno siri** lako (Keyphrase);




Date: 19/09/2023


**Disclaimer**  
These terms and conditions of this Agreement, concludes the first stage of framework agreement procedures, the second stage will be concluded by the procurement contract entered between Procuring Entity and Tenderer. Hence, this does not constitute a procurement contract

**Business Lines and business lines commodities under Framework Agreement**  
This agreement includes the following business lines and commodities under each business lines: -

S/N	Commodity Title	Commodity Title Code
1	Airline ticket or boarding pass ATB printers	43212111

Key Phrase to sign documents

h ..... 

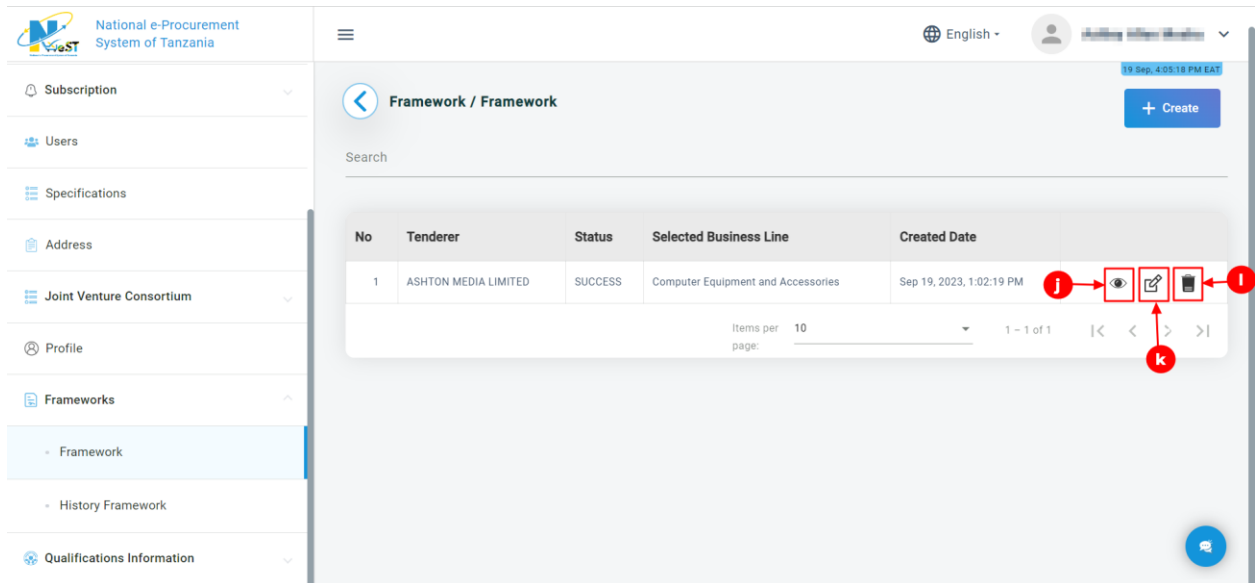
i → **Sign and Continue** 

i. Bofya **Sign and Continue** kuendelea;

j. Unaweza kuona nyaraka ya makubaliano uliyosaini kwa kubofya ikoni ya jicho. Nyaraka ya makubaliano uliyoyasaini itafunguka. Unaweza

kuipakua kwa kubofya ikoni ya kupakua au kuuchapa kwa kubofya ikoni ya kichapishi;

k. Ili kuhuisha au kufanya marekebisho ya makubaliano, bofya ikoni ya kuhariri;



The screenshot displays the 'Framework / Framework' page in the NeST system. The left sidebar contains navigation options: Subscription, Users, Specifications, Address, Joint Venture Consortium, Profile, Frameworks (selected), and Qualifications Information. The main content area shows a table with the following data:

No	Tenderer	Status	Selected Business Line	Created Date
1	ASHTON MEDIA LIMITED	SUCCESS	Computer Equipment and Accessories	Sep 19, 2023, 1:02:19 PM

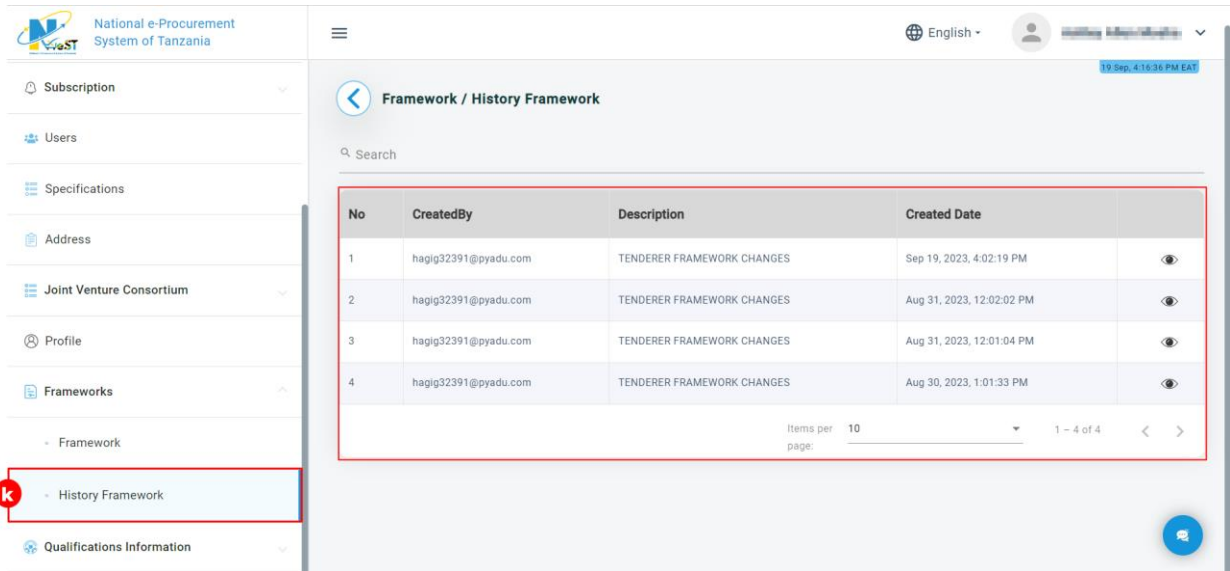
Below the table, there are pagination controls: 'Items per page: 10' and '1 - 1 of 1'. Red annotations are present: 'j' points to the view icon, 'k' points to the edit icon, and 'l' points to the delete icon.

l. Unaweza pia kufuta au kujiondoa kwenye makubaliano kwa kubofya ikoni ya kipipa;

**Muhimu:** Ukifuta au kujiondoa kwenye makubaliano ya kusambaza bidhaa au kutoa huduma mtambuka, hautaweza kupata tena mialiko ya zabuni za bidhaa au huduma mtambuka. Hivyo, utatakiwa kukamilisha zabuni zote ambazo umekubali na kujifunga kufanya.

#### D. Historia ya makubaliano ya Framework

Sehemu ya **Framework History**, utaweza kuona kumbukumbu ya makubaliano yote ya kusambaza na kutoa bidhaa na huduma mtambuka uliyoingia.



The screenshot displays the National e-Procurement System of Tanzania interface. The left sidebar contains navigation options: Subscription, Users, Specifications, Address, Joint Venture Consortium, Profile, Frameworks, History Framework (highlighted with a red box and a 'k' icon), and Qualifications Information. The main content area is titled 'Framework / History Framework' and features a search bar and a table with the following data:

No	CreatedBy	Description	Created Date	
1	hagig32391@pyadu.com	TENDERER FRAMEWORK CHANGES	Sep 19, 2023, 4:02:19 PM	👁
2	hagig32391@pyadu.com	TENDERER FRAMEWORK CHANGES	Aug 31, 2023, 12:02:02 PM	👁
3	hagig32391@pyadu.com	TENDERER FRAMEWORK CHANGES	Aug 31, 2023, 12:01:04 PM	👁
4	hagig32391@pyadu.com	TENDERER FRAMEWORK CHANGES	Aug 30, 2023, 1:01:33 PM	👁

Below the table, there is a pagination control showing 'Items per page: 10' and '1 - 4 of 4'.

Hadi kufikia hapo, utakuwa umeingia kwenye makubaliano ya kusambaza na kutoa bidhaa na huduma mtambuka. Taasisi nunuzi zitakapotangaza zabuni za bidhaa au huduma mtambuka, mzabuni aliyesaini makubaliano ya hayo atapata mwaliko wa zabuni kwenye anuani ya paruaapepe yake.